

Hours Not Worked Economic Development



KPI Owner: Rebecca Fleischaker

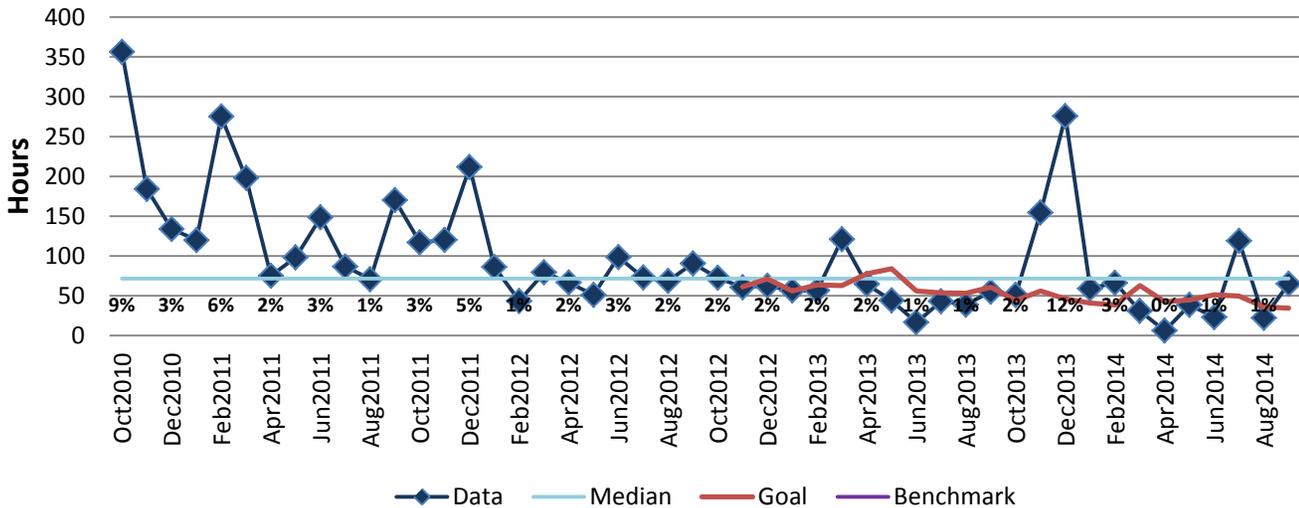
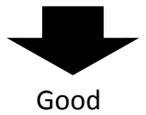
Process: Time & Attendance

Baseline, Goal, & Benchmark	Source Summary	Continuous Improvement Summary
Baseline: FY13, 785.25 hrs. Goal: Reduce the Number of Hours Not Worked to 2% of all Hours on Payroll Benchmark: 2% of hours worked	Data Source: Psoft Payable Time Goal Source: Dept. Mgmt. Benchmark Source: Bureau of Labor Stats	Plan-Do-Check-Act Step 1: Define the problem Measurement Method: Total number of hours per month employees were not at work performing normal job functions (excludes vacation & holidays) Why Measure: Better understand impact of employee attendance Next Improvement Step: TBD

How Are We Doing?

Oct2013-Sep2014 12 Month Goal	Oct2013-Sep2014 12 Month Actual		Sep2014 Goal	Sep2014 Actual	
546	911	⬇	34	65	⬇
Hours	Hours		Hours	Hours	

Hours Not Worked



Oct2013-Sep2014 Pareto Analysis

