

# Hours Not Worked Youth Detention Services



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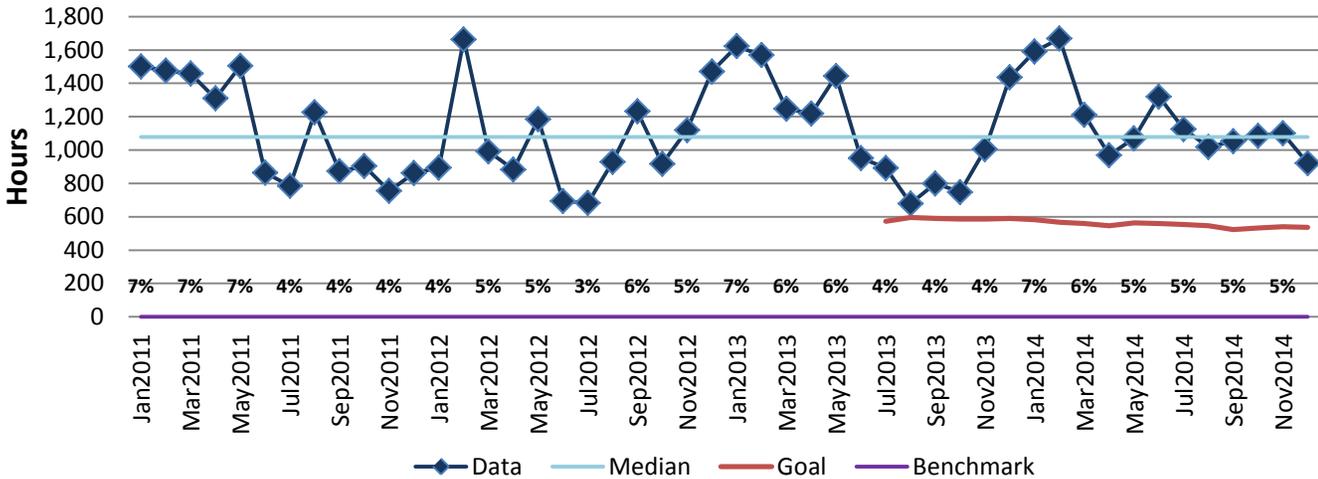
Process: Time and Attendance

Baseline, Goal, & Benchmark	Source Summary	Continuous Improvement Summary
Baseline: 5% of total hours in FY 14 Goal: Reduce hours not worked to 2.6% of the total number hours earned in a month Benchmark: 2% for local government	Data Source: Payable Time PeopleSoft Goal Source: Enterprise KPI for productivity Benchmark Source: Bureau Labor Statistics	Plan-Do-Check-Act Step 4: Generate and prioritize potential solutions Measurement Method: Total # of hrs per month employees were not at work performing normal job functions (excludes vacations & holidays), rate calculated by dividing by total standard hours Why Measure: Better understand culture impact on employee attendance Next Improvement Step: Brainstorm potential solutions to root cause of sick leave data.

## How Are We Doing?

Jan2014-Dec2014 12 Month Goal	Jan2014-Dec2014 12 Month Actual		Dec2014 Goal	Dec2014 Actual	
<b>6,607</b>	<b>14,136</b>		<b>536</b>	<b>922</b>	
Hours	Hours		Hours	Hours	

## Hours Not Worked



## Jan2014-Dec2014 Pareto Analysis

